

FATHER MULLER COLLEGE OF SPEECH & HEARING

IQAC Meeting was held on 07.08.2018 at Staff Room

Time: -03:30 p.m. – 04:30 p.m.

08.08.2018

Members present:

- | | |
|--|--|
| Prof. Akhilesh P.M., Principal, FMC | - The Chairperson |
| Rev. Fr. Rudolph Ravi D'sa | - Management Representative |
| Dr. B. Sanjeev Rai | - Administrative Representative |
| Sr. Cynthia Santhmayor | - IQAC Coordinator |
| Dr. Santosh Kumar | - Member |
| Mrs. Susmitha C.G. | - Member |
| Dr. Aju Abraham | - Member |
| Ms. Jenny Mavis D'souza | - Alumni Representative |
| Mrs. Helen Lobo | - Community/ Stake holder Representative |
| Dr. Varadaraj Shenoy | - External Expert |
| Mr. Akhil Peter, 2 nd Year, FMC | - UG Representative |

AGENDA:

- 1) Distribution of subjects:
- 2) NAAC Update:
- 3) Activities for upcoming semester:
- 4) PG-RCI Inspection Preparation
- 5) Other issues

- 1) Distribution of subjects
 - Subjects which are allotted were discussed and finalized for 2,4 & 6th semester was done.
- 2) NAAC Update
 - Orientation about all the criteria s need to be given by NAAC coordinator Sr Cynthia and documentation needs to be focused on. It was informed by the NAAC coordinator that this year we need to submit the SSR and therefore there is no AQAR submission. A new health Manual is being prepared by NAAC so we may need to follow that manual for the documentation.

3) Activities for upcoming semester

- As discussed seminar should be organized in the upcoming semester
Principal informed the participants regarding the Speech and hearing camp in the month of August and to hold national conference.

4) PG-RCI Inspection Preparation

Requirements for the RCI inspection were discussed and yet to be finalized.

Preparation for starting Post Graduate program:

- As a preparation to begin the PG program application was sent to Mangalore University and to the Higher Education office in Bangalore. PWD permission work need to be done. Online application seeking permission to start Post graduate program to Rehabilitation Council of India was to be completed by 30th August 2018. Additional infrastructure and equipments were procured as per the regulatory body norms. Classrooms, laboratories along with sound treated rooms with Air condition facility were constructed. Recruitment of the teaching faculty with PhD was done as per the norms of RCI and UGC. An online admission protocol for PG applicants was initiated

5) Other issues

- Alumni Registration needs to be focused on, in the upcoming semester



Sr. Cynthia Santhmayor
Secretary, IQAC

Communicated to all members

C.c. to:
NAAC Office / File
cs/sd